

# APPLICATION FOR APPOINTMENT

**POSITION APPLIED FOR:**

**CONTACT DETAILS:**

**FIRST NAMES:** \_\_\_\_\_ **SURNAME:** \_\_\_\_\_  
(Please underline the name by which you prefer to be known)

**FULL POSTAL ADDRESS:** \_\_\_\_\_

**Day Phone:** \_\_\_\_\_ **Night Phone:** \_\_\_\_\_

**CURRENT POSITION:** \_\_\_\_\_

**CURRICULUM VITAE:**

In supplying your Curriculum Vitae, please ensure you state academic qualifications, teaching experience/employment record, philosophy of education, areas of strength, school related experience, interests, and community involvement.

**SUITABILITY FOR POSITION:**

Please write on one page why you believe you are the most suitable candidate for this position.

**NAME OF REFEREES:**

Please list the name, position and phone numbers (day and night) of two referees who would be prepared to comment on your professional expertise.

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| _____    | _____    |
| _____    | _____    |

DECLARATION. Please read the following statement and if you agree to it sign below. In accordance with the Privacy Act 1993, I give consent for the Board of Trustees or their representatives to make enquiries from the referees listed in the application and give consent to the referees making such information available. Furthermore, I also give consent for the Board of Trustees or their representatives to make enquiries of past or present employers, colleagues, NZTC or equivalent overseas professional body or any other person who may be in a position to assist the Board in determining my suitability in terms of filling the vacancy and give consent to those people providing such information.

**Have you ever had a criminal conviction?** **YES/NO**  
(If yes, please supply further information).

**Teacher Registration No.** \_\_\_\_\_ **Expiry Date:** \_\_\_\_\_

**CONFIRMATION: I hereby certify that the above information is correct:**

**Applicant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If you would like your documents returned, please supply a suitably sized self-addressed, stamped pre-paid envelope.