



# Beachlands School

## Digital Citizenship and Responsible Use Student Agreement

### Years 3-8

When using information & communications technologies (ICT) at Beachlands School I will always be a good digital citizen. This means that I:

#### **Will be a confident and capable user of ICT.**

- ✓ I know what I do and do not understand about the technologies that I use.
- ✓ I will get help where I need it.

#### **Will use ICT for learning as well as other activities.**

- ✓ I understand that technology can help me to learn.
- ✓ I know it can also be used to talk to people, to buy and sell things and to have my opinion heard.
- ✓ I know when and where it is OK to do each one.

#### **Will think carefully about whether the information I see online is true.**

- ✓ I know that it is easy to put information online. This means that what I see is not always right.
- ✓ I will always check to make sure information is real before I use it.

#### **Will be able to speak the language of digital technologies.**

- ✓ When people talk online the things they say can be quite different from a conversation they might have if they were sitting next to each other.
- ✓ I know that I must try to understand what people are saying before I react to them. If I am not sure, I can ask them or someone else to explain.

#### **Understand that I may experience problems when I use technology but that I will learn to deal with them.**

- ✓ I understand that there will be times when technology may not work as I expected it to, or that people may be mean or unkind to me online.
- ✓ When these things happen, I know that there are ways I can deal with it. I also know there are people I can go to, to get help if I don't know what to do next.

#### **Will always use ICT to communicate with others in positive, meaningful ways.**

- ✓ I will always talk politely and with respect to people online.
- ✓ I know that it is possible to bully or hurt people with what I say and do on the internet.
- ✓ I will think about the effect that my actions have on other people.

#### **Will be honest and fair in all of my actions using ICT.**

- ✓ I will never do anything online that I know will hurt anyone.
- ✓ I will make sure what I do is not against the law.
- ✓ I will make sure that my actions don't break the rules of the websites that I use.
- ✓ When I am not sure about what I am doing I will ask for help.

#### **Will always respect people's privacy and freedom of speech online.**

- ✓ I understand that some information is private.
- ✓ I will be careful when using full names, birthdays, addresses and photos of other people and of my own.
- ✓ I also know that I will not always agree with what people say online but that does not mean that I can stop them or use it as an excuse to be unkind to them.

**Will help others to become a better digital citizen.**

- ✓ Being a good digital citizen is something that we all have to work at.
- ✓ If I know that my friends are having problems online, I will try to help them.
- ✓ If I see that someone is being unfairly treated online then I will speak up rather than just watch it happen.

**Will be a responsible user of Beachlands School ICT equipment and internet**

- ✓ I will only use the internet when given permission and when an adult is in the room.
- ✓ I will ask for permission before using school ICT equipment.
- ✓ I will follow the rules for safe use of all school devices.
- ✓ I will use the school systems responsibly and I will not try and change any of these systems.

**Will a responsible user of my Google Account**

- ✓ I will only access my own account, if someone has forgotten to log out I will let the teacher know.
- ✓ I will use my e-mail only for school related activities.
- ✓ I will not sign up to any service or app with my school e-mail unless I have teacher permission.
- ✓ I will file my learning in the correct folders.
- ✓ I will only share files inside of Beachlands School, unless I have the permission of a teacher.
- ✓ I understand that my account is the property of the school and that teachers are able to access all of my google account, this helps to keep me safe and organised.

**Student Declaration**

I understand that these guidelines for digital citizenship and responsible use are to be followed when using any technology while at school or while on any school activity. I am aware that this may include the use of a device that the school does not own.

I understand that if I breach this responsibility use agreement, I may lose access to school ICT services including the use of the internet, on school owned devices or any personally owned device used at school for a minimum period of two weeks.

Signed \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_



## Beachlands School: Years 3-8

### Digital Citizenship and Responsible Use Parent Agreement

I understand that our school is supporting students as they learn the skills required to become successful digital citizens. Our school defines a digital citizen as someone who:

- is a confident and capable user of ICT
- uses technologies to participate in educational, cultural, and economic activities
- uses and develops critical thinking skills in cyberspace
- is literate in the language, symbols, and texts of digital technologies
- is aware of ICT challenges and can manage them effectively
- uses ICT to relate to others in positive, meaningful ways
- demonstrates honesty and integrity in their use of ICT
- respects the concepts of privacy and freedom of speech in a digital world
- contributes and actively promotes the values of digital citizenship

### Parent Declaration

- I understand that our school has a policy and associated procedures which outline the schools digital citizenship approach and how this supports teaching and learning.
- I understand that the school provides access to the internet and other communications technologies because it believes that they enhance the teaching and learning process.
- I understand that the school encourages responsible behaviour by students when using technology to help protect themselves and each other from experiencing harm online. I am aware that this "Digital Citizenship and Responsible Use Agreement" is part of that, and that it encourages students to consider how their actions can affect themselves and those around them.
- **I have read the student declaration and have talked with my child** about what it means to them. I am happy that my child understands what this means, and that they are capable of working within the guidelines.
- I am aware that students can experience challenges when using technology, but that the school makes every effort to support students to manage those challenges effectively. I understand that by learning to deal with them in a safe environment with the appropriate support they will be better prepared to deal with those challenges in the future.
- If I have questions or concerns about the way in which technology is being used by my child at school, I know the school is happy to discuss this with me, and I am aware that I am welcome to do this at any time.

Parent of \_\_\_\_\_

Signed \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_