



Beachlands School

Everyday Learning & Growing Together- Me mātau Ra

Rimu Team Leader Job Description Year 5/6

Purpose:

A team leader ensures that their collaborative team and teaching teams have a focus of lifting the rates of progress and achievement for all learners as well as supporting the teachers to be the best they can be. You will have a critical role in working collaboratively with members of the Senior Leadership Team (SLT) on a regular basis.

Team Leaders plays a vital role in supporting the SLT to ensure that the aims/goals identified in our schools strategic and annual plans are met.

These Team Leaders roles provide an opportunity to grow understanding and leadership towards senior leader roles (Assistant Principal/ Deputy Principal/Principal).

LEADER - Core Leadership Responsibilities

1. Ensure that team communication within and outside of the team is proactive and timely.
2. Use a range of leadership approaches and styles, tailored to best fit the situation.
3. Provide leadership that is responsive to student identity, language and culture.
4. Support decisions made by the leadership team.

LIFELONG LEARNER - Core Leadership Responsibilities

1. Use current, evidence-based information about effective approaches to lead teaching, learning and assessment in your team.
2. Participate in Professional Learning and be recognised as a 'leading learner' in the school.
3. Lead performance management processes for your team.
4. Observe teacher practice through weekly walk-throughs and termly observations.
5. Induct new team members following school processes.
6. Encourage innovative teacher practice linked to student's learning needs and outcomes.
7. Lead PLC for your team.
8. Lead data analysis, moderation and learning and teaching reflections for your team.

COMMUNICATOR - Core Leadership Responsibilities

1. Create a team culture in which collaboration is valued and leadership capabilities are developed.
2. Work with and communicate with parents across your team in a timely, proactive manner.
3. Build a positive, learning focused relationship with all the students in your team.
4. Liaise with Learning Assistants and organise team timetables.
5. Organise classroom release time and reinforce guidelines on the use of this time.
6. Organise team meetings including appropriate professional learning.
7. Work with learners and their whanau on behaviour goals and welfare issues.
8. Liaise with our schools Learning Support Coordinator and outside agencies (when appropriate).

CONTRIBUTOR

Core Leadership Responsibilities

1. Plan and organise (or delegate) team events.
2. Advocate for your team at leadership.
3. Organise opportunities for learners to participate in school life as Beachlands Learners.